

# **Resources & Performance Scrutiny Board**

## **Overview and Scrutiny Work Programme**

**10 January 2011**

### **Report of Head of Law and Governance**

#### **PURPOSE OF REPORT**

To update Members on the Overview and Scrutiny Work Programme 2011/12.

This report is public
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#### **Recommendations**

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The Resources and Performance Scrutiny Board is recommended to:

- (1) Note the Resources and Performance Scrutiny Board element of the Overview and Scrutiny Work Programme 2011/12 as set out at appendix 1.
- (2) Note that a detailed review of the work programme will be presented to the February meeting of the Board.

#### **Details**

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##### **1 Overview and Scrutiny Work Programme**

- 1.1 Appendix 1 sets out the existing work programme for both the Overview and Scrutiny Committee and the Resources and Performance Scrutiny Board.

##### **2 Review of Work Programme**

- 2.1 The last scheduled meeting of the R&SPB in 2011/12 is on 28 February 2012. It would seem that this is an appropriate time to review

the work programme.

- 2.2 There are a number of items on the work programme that have been retained for monitoring. It is proposed that a detailed update on as many items as possible be presented to the Board's February meeting for information.
- 2.3 During the 2012/13 budget scrutiny process, the Board raised a number of areas that they would like to add to the work programme. At the December 2011 meeting, it was agreed that that authority be delegated to the Democratic, Scrutiny and Elections Manager, in consultation with the Chairman, to liaise with the relevant officers to ensure that these items are added to the work programme for consideration at the relevant and appropriate meeting.
- 2.4 The Board will understand that in reviewing their work programme and determining whether or not to retain items on the work programme, they will need to consider the resources available from the Democratic Services team and the individual service areas to support the work and the timescales involved

### **3 Agenda for 28 February 2012**

- 3.1 This is the draft agenda for the meeting in February:
  1. Bicester Vision Scoping Document
  2. Detailed Review of Work Programme and Update on Work Programme Items
  3. Feedback from Finance Scrutiny Working Group and Performance Scrutiny Working Group meetings

### **4 Future Meetings Schedule**

<b>Resources &amp; Performance Scrutiny Board</b>	28 February 2012, 7.00pm
<b>Finance Scrutiny Working Group</b>	21 February 2012, 6.30pm
<b>Performance Scrutiny Working Group</b>	14 February 2012, 6.30pm
<b>Overview and Scrutiny Committee</b>	31 January 2012, 6.30pm 13 March 2012, 6.30pm

## Implications

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- Financial:** There are no financial implications arising directly from this report. The report of the individual scrutiny reviews will address any specific financial issues.  
Comments checked by Sarah Best, Service Accountant, 01295 221982
- Legal:** There are no legal implications arising directly from this report. The report of the individual scrutiny reviews will address any specific financial issues.  
Comments checked by Paul Manning, Solicitor 01295 221691
- Risk Management:** If too many items are included on the work programme there is a risk that scrutiny agendas become overloaded. This undermines effective scrutiny because Members are unable to concentrate on the key issues and officer resources are over-stretched. It may be necessary to hold further meetings during the year if the risk of not achieving the work programme becomes apparent. The report of the individual scrutiny reviews will address any specific risk issues.  
Comments checked by James Doble, Democratic, Scrutiny and Elections Manager, 01295 221587

## Wards Affected

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Each scrutiny review will identify the wards affected

## Corporate Plan Themes

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Each scrutiny review will identify the relevant corporate plan themes

## Document Information

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Appendix No	Title
Appendix 1	Overview and Scrutiny Work Programme 2011/12
<b>Background Papers</b>	
None	
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